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	Avocado Stop Sampling Procedures	

1.0 PURPOSE:

- 1.1** To detail the process to follow when Stop Sampling Procedures apply on an avocado orchard.

2.0 SCOPE:

- 2.1** All orchards where stop sampling applies.

3.0 DEFINITIONS:

3.1 ORCHARD REPRESENTATIVE

Is the person responsible for managing health and safety on orchards on a day to day basis and will be the main person Eurofins BOP can communicate with on health and safety related matters on orchards including access, risks, emergency procedures. This person must be able to either remedy any risks or hazards directly or work directly with e.g. a Grower/Orchard owner to achieve the same.

The person listed as a 'Primary Contact' within the Eurofins BOP system will be the assumed orchard representative. Please ensure these details are accurate or where different this is communicated and updated.

4.0 DOCUMENTS:

4.1 ASSOCIATED DOCUMENTS


- 4.1.1** Kiwifruit Stop Sampling Procedure
4.1.2 Health and Safety on Orchards (External Reference) – relates to Kiwifruit Orchards

4.2 REFERENCE DOCUMENTS

- 4.2.1** Avocado Health and Safety Sampling Standard
4.2.2 Eurofins BOP Health and Safety Policy
4.2.3 Risk Register: Travel/Orchard Sampling
4.2.4 Avocado Industry Council Quality Manual Part 6
4.2.5 Avocado Sample Collection
4.2.6 Tracking 3 user guide

5.0 PROCEDURE:

- 5.1** The following procedure will be followed when Eurofins BOP determines that an orchard is not safe to sample due to unmitigated health and safety risks. The circumstances in which this process will apply are defined in the document Avocado Health and Safety Sampling Standard.
1. Eurofins BOP determines that an orchard will not be sampled due to unmitigated health and safety risks. The orchard representative and the Avocado Industry Council (AIC) are advised and the orchard representative is asked to initiate the corrective action. Eurofins BOP will prevent samples being requested against the PPIN within their internal system (NOTE: stop sampling extends to other entities using our system such as packhouses. To this end, Eurofins will not lift a stop


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sample to accommodate a packhouse collected sample request). Go to step 2 and step 3.

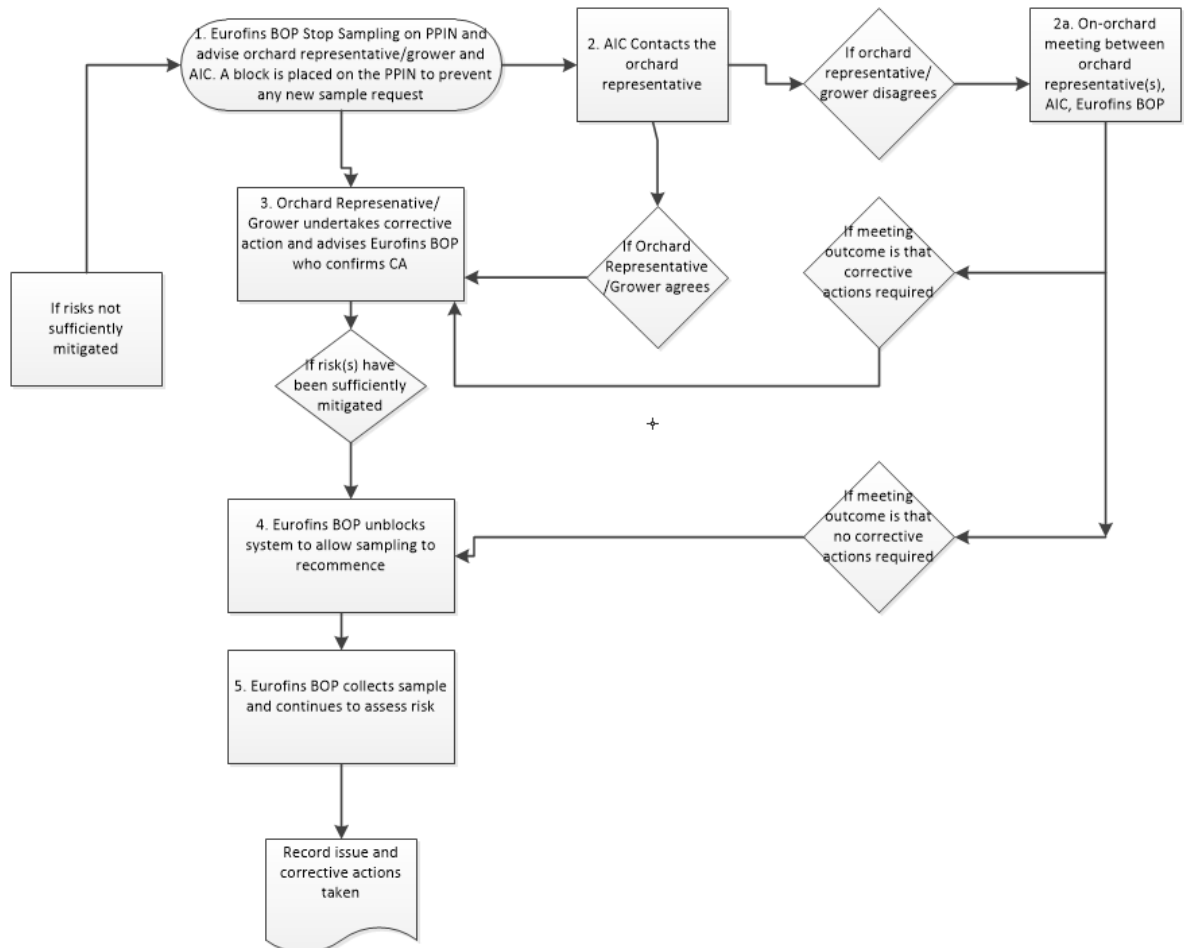
2. AIC contacts the orchard representative to ensure they understand the Eurofins BOP feedback and any corrective action. If the orchard representative will undertake corrective action go to step 3, otherwise go to step 2a.

2a. If the orchard representative disagrees with the Eurofins BOP feedback they can request an on-orchard meeting with AIC, Eurofins BOP and their postharvest company (if relevant) to review the Eurofins BOP feedback. If the outcome of this meeting is that corrective action needs to be undertaken, go to step 3. If the outcome of the meeting is that no corrective action needs to be undertaken, go to step 4.

3. The orchard representative undertakes corrective action and advises Eurofins BOP that the corrective action has been carried out. Confirmation that the corrective action has been carried out must be made in writing from the orchard representative. This may require photo confirmation or a site visit by Eurofins BOP. Go to step 4.
4. Eurofins BOP will then allow a sample request to be made in the system. Go to step 5.
5. Once sampling recommences and confirmation of the corrective action received and if no other or new issues have been identified, the sampler will carry out their sampling function in line with standard operating procedures. If the corrective action(s) have not been carried out, return to step 1 above.
6. The stop sampling action points will be tracked and documented in Eurofins BOP JIRA issue tracking system.

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7. PROCESS FLOWCHART



8. DOCUMENT REVISION HISTORY:

Revision	Section Changed	Description of Change	Author	Revision Date (DD-MMM-YY)
1	NEW	New Document	Eurofins BOP	03-07-2018